



**U.A. LOCAL 38 JOINT APPRENTICESHIP AND TRAINING
COMMITTEE OF THE PLUMBING AND PIPE FITTING INDUSTRY**

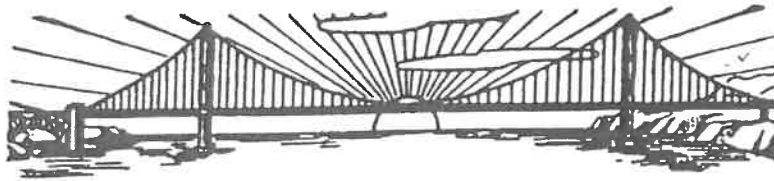
2660 NEWHALL STREET • SAN FRANCISCO, CA 94124-2527 • (415) 562-3838 • FAX (415) 467-7843 • WWW.UALOCAL38.ORG



May 10, 2023

2023 Application Instructions

1. View the entire Application Announcement dated March 23, 2023, attached.
2. Read Page 1 of the attached Application for Apprenticeship and sign and date where indicated.
3. Fill-out in its entirety the attached Page 2 of the Application for Apprenticeship.
4. Review only the attached Sample Apprenticeship Agreement for your information, do not sign.
5. Fill-out the 2023 Applicant Survey, attached.
6. Applications must be filed in-person.
7. Return the completed application to 2660 Newhall Street, San Francisco, 94124 between 9:00 am and 12:00 noon only, between Friday, May 19, 2023 to Friday, May 26, 2023, excluding Saturday and Sunday.
8. The deadline to file an application is Friday, May 26, 2023 at 12:00 noon. Applications must be turned-in, in-person by this deadline in order to qualify for the examination.
9. Submit with your application photocopies of your proof of identification and proof of education.
10. Present with your application the original proof of identification and original proof of education for verification.
11. If the requirements for application are not met, your application will be considered incomplete; your application will not be accepted until it is properly completed.
12. When the completed application is confirmed, it will be stamped received and you will be assigned a number.
13. You will be given a slip with your number indicating your test time and the location of the test to be held on Tuesday, May 30, 2023. Written tests will be held this day only.
14. On the day of the written test you are required to bring your numbered slip and a valid photo ID.



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March 23, 2023

TO: All Interested Parties
SUBJECT: APPLICATIONS FOR APPRENTICE PLUMBER, STEAMFITTER, REFRIGERATION AND AIR
CONDITIONING MECHANIC
TERM: This Apprenticeship involves five (5) years on-the-job training and includes two (2) evenings per week in attendance at related training instruction classes.

PROCEDURES FOR FILING APPLICATION – (Please read this entire announcement carefully)

The Local 38 JATC will be accepting applications for entrance into the Apprentice Training Program. **The application period shall be Friday, May 19, 2023 through Friday, May 26, 2023, between 9:00 A.M. and 12:00 NOON daily, ONLY, excluding Saturday and Sunday.** During this application period, applications will be available for pick-up at 2660 Newhall Street, San Francisco, CA 94124, and at 3473 Santa Rosa Avenue, Santa Rosa, CA 95407. Also, during this application period only, applications will be available for download only on our website at www.ualocal38.org

Completed applications must be filed in person at 2660 Newhall Street, San Francisco, CA 94124 only and must be filed during the application period stated above. Deadline for returning applications will be **Friday, May 26, 2023 at 12:00 Noon.**

Testing Date: **Tuesday, May 30, 2023**

MINIMUM REQUIREMENTS:

1. **AGE:** Applicants must be at least 17 years of age on the date of filing an application, and 18 or older to be indentured. A current, valid California Drivers License or Birth Certificate is required for identification and proof of age when making application. **The ORIGINAL proof of identification must be presented for verification and a COPY must be provided with your application.**
2. **EDUCATION:** Applicants must be a High School Graduate or equivalent. The Military transfer or discharge form DD-214 will be accepted as proof of education. **The ORIGINAL High School Diploma Or High School Equivalency (GED) Certificate Or California High School Proficiency Exam (CHSPE) Or Form DD-214 must be presented for verification and a COPY must be provided with your application.**
3. **PHYSICAL REQUIREMENTS:** All qualified applicants must be able to possess fitness sufficient to perform the work of the trade.

APPLICATIONS WILL NOT BE ACCEPTED IF THE ABOVE REQUIREMENTS ARE NOT MET.

HOURLY WAGE: Starting wage is at 40% of the Journey-level hourly rate of pay.

QUALIFYING TEST: Applicants who meet the above minimum requirements will be scheduled and notified to take a two-part qualifying written test: Numerical Ability (basic math) and Mechanical Reasoning and Aptitude. Minimum passing score shall be 70%.

Interview: Applicants successfully passing the qualifying written test will be scheduled for an oral interview by the JATC.

Eligibility: Relative weight in overall evaluation given for written test is 50% and oral interview is 50%; Total is 100%. **Minimum overall passing score shall be 70%.** Applicants passing overall evaluation will be placed on a ranked and rated eligibility list (highest scorer down) for possible call-up when apprentices are to be taken into the program. Potential for acceptance and employment will be based on industry needs.

Drug & Alcohol Testing: Applicants may be subject to a drug and alcohol test prior to entry into the apprenticeship program and/or subject to a pre-employment drug and alcohol test.

**APPLICATION DOES NOT GUARANTEE EMPLOYMENT OR ACCEPTANCE INTO THIS PROGRAM.
AN AFFIRMATIVE ACTION – EQUAL OPPORTUNITY PROGRAM**

**U.A. LOCAL 38
APPRENTICESHIP**

Office Use Only

**Application for Plumbing, Pipe Fitting or
Refrigeration & Air Conditioning Mechanic
Apprentice
2023**

***Qualifications Necessary For An Applicant To Be Considered
For A Probationary Pipe Trades Apprenticeship***

1. Must be at least 18 years of age. (See Section III-B-2--Qualifications of Applicants for Apprenticeship in the National Guideline Standards of Apprenticeship);
2. Complete this page, the application on Page 2, and return the forms In Person with the following:
 - a. Original Birth certificate or other such document for proof of age and Copy;
 - b. Original High School diploma and Copy; or Original High School Equivalency (GED) certificate and Copy; or Original Military transfer or discharge Form DD-214 and Copy
3. Take a qualifying written examination and oral interview when scheduled
4. Qualified applicants must be able to possess fitness sufficient to perform the work of the trade

***If You Are Accepted For A Probationary Apprenticeship You Will
Be Required To:***

1. Serve as a probationary apprentice for a period of 1 year (the combination of 1,440 hours of on-the-job training and 216 hours of related instruction);
2. Serve a 5 year apprenticeship including the probationary period (a minimum of 7,200 hours of on-the-job training and a minimum of 1,080 hours of related instruction);
3. Report for work on a regular basis;
4. Provide for yourself transportation to and from the job site and to the apprenticeship school;
5. Work under the direction of a Journey Worker on the job site and perform job duties satisfactorily;
6. Attend related training classes regularly and maintain an acceptable average in those classes;
7. Purchase text material for use in related training classes as required;
8. Abide by all rules and regulations of the Joint Apprenticeship and Training Committee.
9. Be subject to a possible pre-entry drug and alcohol test and/or subject to a pre-employment drug and alcohol test

**I, the undersigned, have read, understand, and agree to abide by the above.
I understand that my application does not guarantee employment or acceptance into
this program. I agree that any false statement or document is just cause for disqualification.**

(Applicant's Signature)

Date: _____

U.A. LOCAL 38 APPLICATION FOR APPRENTICESHIP 2023

(Please Print)

1. Name of Applicant:

Last	First	Middle
------	-------	--------

2. Address:

No. & Street	City & State	County	Zip Code
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3. Social Security No. _____ Telephone No. _____

Email Address: _____

4. Gender: Male Female Nonbinary

5. Ethnic Derivation (**check one only**): Black Asian or Pacific Islander

Hispanic White American Indian or Alaskan Native

6. Date of Birth _____

7. Veteran: Yes No Branch of Service _____

Length of Service _____ Date of Discharge _____

Type of Discharge _____

8. Currently Employed: Yes No

9. Work Experience:

Give jobs in order, starting with your present or latest job. Include military experience, summer jobs and part-time jobs.

Employer	City	Type of Work	From	To	Reason for Leaving

10. High School Graduate GED Name and Address of High School _____

11. Additional Educational Background: _____

Date: _____

(Applicant's Signature)

D. O.	FILE NUMBER

A	B	C	D	E	Official Use
Gender	Ethnic	Dependents	Education	Yrs Employ	STATUS

State of California -- Department of Industrial Relations -- DIVISION OF APPRENTICESHIP STANDARDS



APPRENTICE AGREEMENT

APPRENTICE LAST NAME, FIRST NAME MIDDLE -----SAMPLE-----			SOCIAL SECURITY NUMBER
APPRENTICE ADDRESS (NUMBER AND STREET / CITY, STATE & ZIP)		BIRTHDATE (mm/dd/yyyy)	F - VETERAN Yes: <input type="checkbox"/> No: <input type="checkbox"/>
OCCUPATION		COUNTY OF RESIDENCE	
TERM OF APPRENTICESHIP Hours Within Years		STRAIGHT TIME Hours per day: Hours per week:	

This agreement is between the above named apprentice employed by the below named employer, and

PROGRAM SPONSOR

AGREEMENT: The undersigned parties mutually agree that they will use their best endeavors to secure employment and training for the apprentice. The apprentice agrees to perform satisfactorily all work and learning assignments. The provisions of the Apprenticeship Standards for the above occupation adopted by the program sponsor and approved by the Chief of the Division of Apprenticeship Standards, are hereby made a part of this agreement. An official copy of the standards is on file in the headquarters of the Division of Apprenticeship Standards. This apprentice agreement will continue in effect until the training is completed or otherwise terminated in accordance with the standards.

The apprentice commences participation under these standards on the date of execution of this agreement by the Apprentice. The signatory apprentice is credited with having _____ months toward completion of the term of apprenticeship. The apprentice is expected to complete training on or about _____, 20____, upon satisfactory completion of the total remaining hours of on-the-job training and hours and/or units of related and supplemental instruction.

APPRENTICE: I, the undersigned apprentice, understand and agree that there is a valid and reasonable necessity that those academic records accumulated throughout related and supplemental instruction during my period of apprenticeship be made available to the apprenticeship committee. Further, I agree to release to the apprenticeship committee any other academic records which I feel may enhance my status as an apprentice.

I, the undersigned apprentice, hereby request that the Administrator of Apprenticeship terminate any other apprenticeship agreements in which I am currently registered.

Executed this _____ day of _____, 20____ by _____
DAY MONTH YEAR SIGNATURE OF APPRENTICE

AGREED TO BY THE EMPLOYER

SIGNATURE OF PARENT OR GUARDIAN (IF APPRENTICE IS 16 OR 17)

AGREED TO AND APPROVED BY, FOR THE COMMITTEE

SIGNATURE OF EMPLOYER OR ITS REPRESENTATIVE	TITLE
NAME OF EMPLOYER	
ADDRESS	

-----SAMPLE-----
SIGNATURE -- SECRETARY / CHAIR / COORDINATOR DATE

ACCEPTED BY DAS

SIGNATURE -- APPRENTICESHIP CONSULTANT DATE

for unilateral programs only]

This agreement is approved by _____

for the Administrator of Apprenticeship

U.A. LOCAL 38 APPLICANT SURVEY - 2023

To: All Applicants

How did you become interested in our Apprenticeship Program? Please check all that apply:

- Advertisement at Oracle Park (San Francisco Giants Stadium)
- Newspaper Ad (please select all of the following that apply):
 - "The Pipelines", U.A. Local 38
 - Sun Reporter/Bayview
 - San Francisco Examiner
 - Press Democrat
 - Other (please list): _____
 - Sing Tao USA
 - Nichi Bei Times
 - Mendocino Beacon
 - San Francisco Chronicle
- Internet Ad (please select all of the following that apply):
 - UALocal38.org
 - BayJobs.com
 - UnionJobs.com
 - Helmets to Hardhats
 - California Division of Apprenticeship Standards
 - Department of Labor Office of Apprenticeship
 - Other (please list): _____
 - Craigslist.org
 - Hire a Hero
 - Zip Recruiter
 - Tradeswomen Inc.
- Career Fair (please indicate which fair you attended):

- Local 38 Member or Local 38 Signatory Contractor referral
- "Walk-in", filled out Local 38 brochure courtesy card
- Employment Referral Organization (please indicate which organization):

- CityBuild Graduate, list year graduated _____
- City College of San Francisco or Santa Rosa Junior College referral
- 107.7 The Bone Radio Ad

Thank you for taking the time to complete this survey. This will assist us in our efforts for future advertising.

- The Local 38 J.A.T.C